

MONTHLY TIME SHEET

June 2015

<http://item-china.cn/>

RATES PER HOUR

Web edit	Mo - Fr	9:00 - 19:00	A =	¥	600.00
	Mo - Fr	19:00 - 24:00	B =	¥	900.00
	Sa & So / Holidays	9:00 - 19:00	C =	¥	1,100.00
Communication	Emails		D =	¥	400.00
	Phone charges / skype		E =	¥	150.00

DATE	REQUEST BY	TASK	STATUS	START	STOP	TIME SPEND	RATE	FEE
01.06.2015	Ms. Palatini	change application slider - add		8:30	- 8:50	0:20	A	¥ 200.00
03.06.2015	Mr. JingJing	add new contact details in contact section and footer area (Hubei)		14:55	- 15:40	0:45	A	¥ 450.00
05.06.2015	Mr. Koch	looks through old files about KO website and send over all translation and htm files		9:30	- 10:15	0:45	A	¥ 450.00
07.06.2015	Mr. Koch	Email regarding Trace part, usage of htm explanation etc		11:50	- 12:05	0:15	D	¥ 100.00
08.06.2015	Mr. Koch	Email regarding KO Partner site		11:05	- 11:25	0:20	D	¥ 133.33
09.06.2015	Mr. Koch	Email regarding KO Partner site		9:15	- 9:30	0:15	D	¥ 100.00
10.06.2015	Mr. Koch	add slide to Startslider (we design for you)		10:20	- 10:30	0:10	A	¥ 100.00
12.06.2015	Ms. JingJing	add new content to free CAD DVD		17:10	- 17:30	0:20	A	¥ 200.00
23.06.2015	Ms. JingJing	add new slider to start page update content on workbench page change menu wording (engineering) remove slides		10:00	- 11:10	1:10	A	¥ 700.00
25.06.2015	Mr. Koch	Email regarding linkage system in TYPO - update the pagelisting in excel with real links for eloqua campaigns		15:40	- 16:20	0:40	D	¥ 266.67
26.06.2015	Mr. Koch	Email regarding china site off line		17:40	- 17:50	0:10	D	¥ 66.67
30.06.2015	Ms. JingJing	remove listing in Exhibitions section and change older entries to different format		8:25	- 9:00	0:35	A	¥ 350.00

TOTAL for June 2015
¥
3,116.67