

MONTHLY TIME SHEET

September 2015

<http://item-china.cn/>

RATES PER HOUR

Web edit	Mo - Fr	9:00 - 19:00	A =	¥	600.00
	Mo - Fr	19:00 - 24:00	B =	¥	900.00
	Sa & So / Holidays	9:00 - 19:00	C =	¥	1,100.00
Communication	Emails		D =	¥	400.00
	Phone charges / skype		E =	¥	150.00

DATE	REQUEST BY	TASK	STATUS	START	STOP	TIME SPEND	RATE	FEE
02.09.2015	Mr. Koch	Email regarding possibility of clone of item China page for potential partners / DNS problematic				0:30	D ¥	200.00
10.09.2015	Ms Moeller	new landing page for catalogue download - first concept set up with new modules similar to german landing pages				2:00	A ¥	1,200.00
17.09.2015	Ms Moeller	new page : Our champions - first concept set up				1:30	A ¥	900.00
18.09.2015		new template for catalogue download page				1:30	A ¥	900.00
22.09.2015		Email regarding still open new sample quotations content & pics				0:15	D ¥	100.00
25.09.2015	Ms Moeller	finalizing Landing page (new header pic and texts)				0:40	A ¥	400.00
TOTAL for September 2015							¥	3,700.00